

From: Veterans Health <veteranshealth@messages.va.gov>
Sent: Wednesday, December 22, 2021 10:05 AM
Subject: CITI Integration is Complete; Central IRBNet Training Coming Up



DECEMBER 2021

HOT TOPICS

- Project Cover Sheet Completion Campaign
- CITI Integration Complete!

VAIRRS Wizard Completion Campaign: Update

Throughout the past several months of the campaign, we have reached **7,420 completed Project Cover Sheets** of the 18,011 current and active projects.

Your participation in the VAIRRS integration brings us closer to a more organized, standardized, and efficient process for our research project database.



URGENT: ORD is requesting that all active and exempt projects that have not previously submitted a Project Cover Sheet **complete the wizard as soon as possible.**

Your site's completed Project Cover Sheet plays a MAJOR role in creating a fully comprehensive, all-inclusive system built to serve you and plays a pivotal role in the program's overall success.

IN FOCUS



Optimization Dashboards

We appreciate the feedback received for the field-level dashboards!

The VAIRRS Dashboard Team is updating the dashboards, including additional recommended requirements during focus group meetings. The focus group can expect contact in early January regarding the next demonstration scheduling.

VAIRRS Standard Library Updates

- The ACORP and instructions were replaced with the "Downloading the ACORP" instruction document.
- The fillable .pdf version of the **10-0398** was updated to correct errors.

VAIRRS Site Discussions

Site discussions are underway!

Tier 1 site discussions are complete, with 40 sites participating from around the country.

We are currently working on **Tier 2** sites, including 31 participating sites. To date, nine sites have completed discussions, with 29 scheduled.



Tier 3 site discussions will be scheduled for late January/early February.

The goal of the site discussion is to improve the workflow for IRBNet at your VAMC. We aim to ensure that the IRBNet integration runs as smoothly as possible and look to address any concerns you may have during the call.

TMS/CITI Integration Updates

CITI Integration is complete!

CITI Integration has been enabled for all of the VA sites on IRBNet! This accounts for 115 different sets of CITI files implemented during this process, representing all the individual VA facilities with learners who have taken courses at CITI.

TMS integration is still underway and is expected to be complete in early 2022.

Central IRBNet Training

Topic: IRBNet 101 for Central IRB Coordinators and Investigators - FY 22 Qtr. 2

Date: Thursday, January 13, 2022

Time: 2:00 - 3:00 PM (EDT)

Purpose: Refresher of CIRB submission process in IRBNet

Lead Presenter(s):

Angela Foster, *VAIRRS Program Manager*
Jessica Kroll, *VA Central IRB Administrator*
Don Workman, *VA IRB Network Director*



Target Audience: Investigator and study team members and research office staff

Webinar details and registration: Stay tuned... registration will open after the holidays!

FAQ : RECOVERY EMAIL

Question:

Am I allowed to use a non-VA email address as my Recovery Email in IRBNet?

Answer:

Yes. In fact, ORD recommends that all IRBNet users utilize a non-VA email address as their Recovery Email to help ensure continued seamless access to IRBNet when not logged in to the VA Network. Your Recovery Email is used to receive the multi-factor authentication (MFA) code that is sent to you when you access IRBNet for the first time from a new device. Since this code is generated by IRBNet, this code is not VA data and receiving this code to your non-VA email address does not violate VA policy.

[Click for More FAQs](#)



Reminder: All Committee Administrators should be included in the VAIRRS Administrators distribution group. Email VAIRRS@va.gov to let us know if anyone at your site should be added to the distribution group.

UPCOMING VAIRRS NEWSLETTER

JANUARY TOPICS

- New wizards coming in 2022
- Training resources for committee administrators and study teams
- January VAIRRS Ambassador

Thank you,
VAIRRS Program Team

VAIRRS WEBSITE: <https://www.research.va.gov/programs/orppe/vairrs/default.cfm>

VAIRRS SharePoint: <https://dva.gov.sharepoint.com/sites/VHAORPPE/VAIRRS>

ORD Policy and Guidance FAQs: <https://www.research.va.gov/resources/policies/faq-search.cfm>

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